

## Health and Safety Plan Summary: **Southmoreland School District**

Anticipated Launch Date: **August 31, 2020** Updated: **7/16/20**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>A deep cleaning of all facilities has been conducted. Disinfection products have been procured that are recommended by the CDC and meet OSHA requirements for the elimination of the Covid-19 virus. Sufficient quantities of these disinfectants have been procured to sustain these sanitation efforts throughout the 20-21 school year. Daily cleaning will occur after school hours. A deep cleaning of all buildings will occur between brick-and-mortar learner cohort groups. Due to the hybrid schedule we are running, all learners will participate in virtual instruction. This schedule is available for review upon request. During instructional times, communal areas will be cleaned on a regular basis with particular emphasis on high contact areas. Nursing stations will be cleaned hourly by custodial staff and/or school nurses. Hand sanitizing stations and appropriate amounts of hand sanitizer have been procured to ensure that there is availability for all persons during instructional hours. Ventilation systems have been set to allow the maximum amount of fresh air flow as is appropriate for the weather conditions. While the sharing of instructional materials will be limited, sanitation wipes will be provided in all areas to disinfect any items that may be shared. This combined with the cleaning schedule that will be implemented will allow the safest possible environment for learners, faculty and staff. All maintenance and custodial staff will be trained in the disinfection protocols required to safely open instructional spaces. Further, all faculty and staff will be</p>

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	<p>trained in regards to our School Reopening Health and Safety Plan. These training have already begun and will continue throughout the school year. The Superintendent and his administrative team will lead, review, and participate in associated trainings. Preparedness will be based upon observable data gathered by this team.</p>

**Social Distancing and Other Safety Protocols**

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> <li>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></li> <li>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></li> <li>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></li> <li>* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></li> <li>* <b>Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></li> </ul>	<p>Half of the learner population will be in the physical plants during any given time. Southmoreland has created a hybrid schedule where half of the learners report for face-to-face instruction. When learners are not in the brick and mortar environment, a full virtual learning environment will be provided through synchronous and asynchronous instruction. All Special Education students will have increased access to in-building instruction based upon IEP team decisions. Again, a full virtual learning environment will be provided to ensure high quality instruction. This scheduling methodology reduces class sizes to 12-15 learners. This will allow the six foot social distancing guidelines to be fulfilled in all instructional and communal spaces this includes the cafeteria and hallways. When possible, instruction will occur outdoors, this is particularly important for physical education and recess periods. Regular hand hygiene protocols have been established. We will only be transporting half of our population. We will separate our population by sibling groups to allow for greater seating capacity on buses while maintaining social distancing. Additional buses will be added as needed to facilitate this process. The formal schedule is available upon request. No visitors will be allowed to enter buildings. This includes but is not limited to: parents/guardians, volunteers, student teachers, outside agencies, and sells people. All protocols will apply to all learners. Modifications of these social distancing protocols will be evaluated on an individual basis dependent upon need. Training will be provided to all stakeholders prior to the start of the school year. District administration will be in charge of providing and</p>

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<p><b>Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>evaluating the communities preparedness to begin the 20-21 school year</p>

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p> <p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p><b>PROTOCOL FOR LEARNERS, Faculty and Staff THAT ARE SUSPECTED TO BE ILL:</b></p> <p>1. Parents should take their child's temperature prior to leaving for school. If the child has a temperature of 100.4 or higher, they should remain home.</p>

**Requirement(s)****Strategies, Policies and Procedures**

**\* Returning isolated or quarantined staff, students, or visitors to school**

**Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols**

2. Faculty, Staff, and third party contractors should take their temperatures before leaving for work. If the employee has a temperature of 100.4 or higher, they should remain home.

3. Temperatures may be taken on all learners, faculty, staff, and third party contractors before entering any building. Learners, faculty, staff, and third party contractors who have a temperature of 100.4 degrees or higher and or symptoms of Covid-19 will immediately be isolated and dismissed to home. Symptoms include fever, coughing, shortness of breath, chills, repeated shaking with chills, new loss of taste or smell, muscle pain, or headache. Learners who experience symptoms while at school will be isolated and sent home immediately. Return to school may only occur when a clearance note has been obtained from an individual's medical provider.

4. To prevent potential exposure and spread of infection, Southmoreland will be utilizing a "sick" nursing area and a "well" nursing area in each of its buildings, in conjunction with best practice nursing protocols. This protocol should be followed by both staff and learners.

a. Sick Area- Please call the nurse ahead of time to notify him/her that a learner appears to be sick. Potentially infectious learners will need to be immediately assessed, and isolated if necessary. The nurse will provide direction as to how to proceed – the nurse may come to the classroom or direct the staff member to send the learner to the Sick Area. Reasons to call the nurse for a "sick" child include: suspected fever, shortness of breath, severe coughing, apparent respiratory distress, decreased level of consciousness, confusion, etc.

b. Well Area- To mitigate congestion and unnecessary loitering in the hallways, learners should not present to the Well Area unless absolutely necessary. Please note that learners do NOT need to present to the "well" area with the following common situations:

i. Paper cuts, small abrasions, picked scabs – have learner wash hands and apply band aid if needed.

Requirement(s)

Strategies, Policies and Procedures

ii. Minor headaches and/or fatigue – allow learner to get a drink of water and put head down for at least 20 minutes, if no better then call nurse

iii. Mild Stomach ache and/or nausea – allow learner to use the restroom, get a drink of water and put head down for at least 20 minutes, if no better then call nurse.

iv. Localized bug bite – if no allergy history and not spread over large area of skin, apply cool paper towel to area to prevent scratching.

v. Anxiety/Stress/Psychosocial Issues – if not affecting breathing or physical health try a drink of water, redirection, or please refer to the guidance counselor. In summary: If it is not an emergency AND the situation cannot be handled in the classroom, then the learner may present to the Well Area.

c. Diabetes check office - Call the nurse prior to sending a learner for diabetes checks. Teachers will receive an IEP/504/IHP for each diabetic learner. If the nurse is unavailable, send the students to the nurse's office with a reliable student.

d. Learners who require medicine during the day will be called to the nurse's well office at the appropriate time.

**\*\*RETURN TO WORK/SCHOOL FOR EMPLOYEES AND LEARNERS PROTOCOL PER THE CDC:** This guidance is based on current available information about COVID-19 and is subject to change as additional information becomes available. The decision to discontinue isolation should be made in conjunction with an individual's personal physician and under the context of local circumstances (i.e. testing availability, community spread, underlying personal health issues, etc.). Clearance will need to be submitted to Southmoreland administration before returning to work/school. Per CDC guidelines: Persons with laboratory-confirmed COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the

Requirement(s)

Strategies, Policies and Procedures

following conditions: - Symptom-based strategy. Exclude from work/school until:

- At least 14 days have passed since symptoms first appeared.
- At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and
- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and,
- In addition to the above guidelines, the individual must provide written clearance from a medical provider.
- Test-based strategy. Exclude from work until:
- Resolution of fever without the use of fever-reducing medications and
- Improvement in respiratory symptoms (e.g., cough, shortness of breath), and
- In addition to the above guidelines, you must contact your medical provider for written clearance. Persons with laboratory-confirmed COVID-19 who have not had any symptoms: -

Exclude from work/school until:

- 14 days have passed since the date of their first COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test.
- An individual develops symptoms, then the symptom-based or test-based strategy should be used. Note, because symptoms cannot be used to gauge where individuals are in the course of their illness, it is possible that the duration of viral shedding could be longer or shorter than 10 days after the first positive test. - Test-based strategy. Exclude from work/school until:
- Resolution of fever without the use of fever-reducing medications and
- Improvement in respiratory symptoms (e.g., cough, shortness of breath), and
- In addition to the above guidelines, the individual must provide written clearance from a medical provider.
- For 3 days following discontinuation of isolation, these persons should continue to limit contact by social distancing (stay 6 feet away from others) and limit potential of dispersal of respiratory secretions by wearing a covering for their nose and mouth

Requirement(s)	Strategies, Policies and Procedures
	<p>whenever they are in settings where other persons are present. In community settings, this covering may be a barrier mask, such as a bandana, scarf, or cloth mask. The covering does not refer to a medical mask or respirator. Families will have the choice to choose the educational option that best suits the needs of their child. All changes in the current situation will be communicated to the entire community by the Superintendent. All stakeholders will be trained in the safety expectations by district administrators and staff. We believe that completion of stakeholder training will signify preparedness for the schools to reopen as safely as is possible considering the current circumstances.</p>

**Other Considerations for Students and Staff**

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<p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p>All staff, faculty, and third party contractors will wear face coverings in both the yellow and green phases. Learners will be required to wear face coverings during yellow. Face coverings for learners will be strongly encouraged during the green phase. Consideration during both phases will be provided to learners based on their age on any special circumstances they may have. Learners and staff will be provided alternative options for learning and employment during the 20-21 school year. High risk learners will be provided the option of a full virtual learning experience throughout the entire school year. This environment will include all necessary accommodations and related services to meet their individual needs. High risk teachers will be offered the opportunity to work remotely for the duration of the 20-21 school year. The district plans on offering a hybrid mode of instruction. This necessitates the reallocation of human resources to support this initiative. Other staff will be provided alternatives provided through current governmental legislation, instructional and non-instructional staff will be deployed to best provide for learner needs. This utilization will allow us to meet each learner where they are. Individual learning plans will be created for all learners. These plans will identify the academic, behavioral, and social/emotional needs of the individual.</p>

Requirement(s)

Strategies, Policies and Procedures

Based upon the analysis of the plans by administration and faculty, human resources will be deployed appropriately. These supports will be made available to learners in both the brick and mortar and virtual environments.

**If you leave and visit a “hot spot” area as designated by the Governor and/or the Department of Health, families, faculty and students will be expected to quarantine for 14 days prior to returning to campus.**

